

ENCOMM

MINUTES OF TRUSTEES MANAGEMENT MEETING AT BRACKENHAUGH, LETHEN
TUESDAY 22 FEBRUARY 2022

Present: Linda Henderson, Peter Arris, Brian Mountjoy

1. Apologies: Aileen Asher Smith, Martine Scott
2. Minutes 22 January 2022 accepted
3. Matters Arising
 - Fornightly Hall upgrade – The Hall has a promise of £56k from The Davidson Trust; has had a visit from The Berry Burn Wind Farm Fund and is preparing the business plan required by these and the Place Based community initiative which will be with us on Friday & which we agreed if PA & AAS are happy a confirmation letter following up our offer can go directly to the Hall Committee to use for other funders.
 - Fire Alarm grants – 9 received & paid to date.
 - The addresses missing in 5LA & 5LB have all been contacted. Only one letter was returned undelivered so we have added 18 addresses to our list, with 3 new members. Total membership is 58.
4. Treasurer Report – BOS £88356. EQ funds like all markets have taken a hit & stand at £245239 and £14376. But we take the long view and have already seen what buoyant markets can lift our funds to. PA provided an information sheet received from BoS re changes to how designated payers can operate the account.
PA & LH had received an email from Meg Robertson, latterly chair of our equivalent body in Cawdor & West Nairnshire. She is now taking on the Treasurer role & was inquiring about Our experience with Foundation Scotland and EQ. **PA is to reply** with information only and we must be careful that we give no advice that could be construed as being financial. Our accounts for the period ended 30 November 2020 are in the public domain and she can receive a copy of our recent ones to 30 November 2021 once these have been agreed by AGM
5. AGM – 17 March
 - LH to prepare email** to go to all members with the formal notification of date, time & place; covid guidance; copy of Chair report; copy of draft accounts and copy of Treasurer report; copy of proposed constitutional amendment. **Also LH will email Trustees, named,** to establish they are willing to stand to serve another term. Anyone who doesn't respond positively will be deemed to have stood down. LH will emphasise in her address from the Chair on the night that the existing Trustees cannot continue indefinitely and lay out clearly what failure to replace them could mean for the fund.
 - BM will merge** these items into a coherent notice to go out on 1 March giving more than 14 days clear.

On the night – as this is a member's meeting MS and BM will be in the door registering people in. If anyone who isn't a member attends they will be invited to join. If they don't wish to do so they will be reminded that they may not speak or vote.

Refreshments – **LH will ask Helen Arris to run the kitchen. PA to provide flapjacks, BM gingerbread and LH shortbread. AAS has offered to enquire of her brothers for Asher's cakes.**
6. AOCB - none